



MDAS
MALLEE DISTRICT ABORIGINAL SERVICES

"Generations of vibrant, healthy and strong Aboriginal Communities."

Position Description Information Sheet

Aboriginal health, wellbeing, culture and economic prosperity are everyone's responsibility – **However it is Mallee District Aboriginal Service's (MDAS's) core business.** MDAS is a proud Aboriginal Community Controlled Organisation (ACCO) that has a 30+ years history of delivering sustainable, democratic, grassroots services and providing the local community with a vehicle for self-determination.

Our Values:

Optimism
Community
Respect for Culture
Compassion

Our Behaviours:

Integrity
Respect
Accountability

MDAS employees will work within the existing organisational delegations, authority levels and decision-making process, observing delegations' frameworks and contractual agreements.

Our commitment to Safeguarding Vulnerable People:

MDAS takes child protection seriously. As an employee of MDAS you are required to meet the behaviour standards outlined in our safeguarding Code of Conduct, which you will receive as part of your induction. It can also be accessed on our intranet. As part of your duties, you are required to:

- Provide a welcoming and safe environment for vulnerable people
- Promote the safety and wellbeing of vulnerable people to whom we provide services
- Ensure that your interactions with vulnerable people are positive and safe
- Act as a positive role model for vulnerable people
- Report any suspicions, concerns, allegations or disclosures of alleged abuse to management
- Maintain valid working with children documentation
- Undergo periodic 'national criminal history record' checks
- Report to management any criminal charges or convictions you receive during the course of your employment/volunteering that may indicate a possible risk to vulnerable people.

Qualifications, Licenses, Certificates and Registrations:

- Employees are required to maintain any professional registrations associated with the position as described in the Position Description.
- Employees are also required to obtain, provide evidence prior to employment and maintain any relevant licenses, certificates and registrations as described in the Position Description for their period of employment with MDAS.